

**ORDINANCE NO. 2025-X**  
**WYTHE COUNTY PROCUREMENT ORDINANCE**

**SECTION 1. GENERAL.**

Statement of Purpose

The purpose of this ordinance is to provide for fair and equitable public purchasing, to maximize the purchasing value of public funds, and to provide safeguards for maintaining a procurement system of quality and integrity. This ordinance shall replace and supersede Ordinance 83-1, as amended.

Virginia Public Procurement Act

The Board of Supervisors of Wythe County, Virginia, hereby adopts and incorporates in this chapter by reference all provisions and requirements the Virginia Public Procurement Act as provided in Code of Virginia §2.2-4300, et seq., presently in effect upon the adoption of this ordinance or as hereafter amended.

Uniform Guidance Act

In cases where procurement involves the use of Federal funding, the Board of Supervisors of Wythe County, Virginia, hereby adopts and incorporates in this chapter by reference all provisions and requirements of Uniform Guidance as provided in 2 CFR Part 200 presently in effect upon the adoption of this ordinance or as hereafter amended.

Compliance with Virginia Public Procurement Act

All procurement by the county from nongovernmental sources shall be carried out in accordance with the Virginia Public Procurement Act. Except for those functions specifically reserved by the Board of Supervisors, the county shall implement the provisions of the Act by and through the County Administrator.

Compliance with Uniform Guidance

In cases where procurement involves the use of Federal funding, such procurement shall be performed in accordance with Uniform Guidance

## Regulations

The County Administrator shall establish and promulgate regulations for county procurements to be completed in accordance with the Virginia Public Procurement Act, Uniform Guidance (as applicable) and this ordinance. Procurement by the county shall be conducted pursuant to applicable law and the regulations, a copy of which shall be available in the County Administrator's office.

## Limits

The county shall be limited in purchasing to funds budgeted by the Board of Supervisors and appropriated to the department procuring goods or services.

## Purchasing Administration

The County Administrator shall administer all county procurement.

## Delegation

The County Administrator may delegate procurement duties to such qualified staff as may be necessary to fulfil the intent of this ordinance, and may designate a purchasing agent to manage purchasing on behalf of the county.

## Exceptions

This ordinance shall not apply to the Wythe County School Board or the Department of Social Services, which shall be subject to their own procurement policies under the Virginia Public Procurement Act and Uniform Guidance (as necessary)

## Effective Date

This ordinance shall be in effect \_\_\_\_\_ 1, 2025, or upon adoption, whichever is later.

Ordinance Approval

\_\_\_\_\_ made a motion to approve this ordinance. The motion was seconded by \_\_\_\_\_ and the roll call vote was as follows:

<b>Name</b>	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Absent</b>
Jesse R. Burnett				
Rolland R. Cook				
Ryan M. Lawson				
J.W. Dicky Morgan				
James D. Smith				
Stacy A. Terry				
Brian W. Vaught				

I certify that this is a true and correct copy taken from the \_\_\_\_\_, 2025, minutes of the Wythe County Board of Supervisors meeting.

---

Martha G. Collins, Clerk